

WEALTH MANAGEMENT | ACCOUNTING | BUSINESS ADVISORY

## 2025 Investment Holding Entities – Partnership, Company, Trust Checklist

(Tick each item that is applicable to your circumstances. For each item that is ticked, please supply details as specified)

- □ Bank and term deposit Statement(s) for 2025 financial year Please provide bank statements with closing balances as of 30 June 2025.
- □ **MYOB, Quickbooks, Xero, backup file** Please send us your MYOB/Quickbooks/Xero/POS/Excel backup file so that we can access the information (password and username required).
- **Dividends paid** Please provide dividend statements (including reinvestments).
- **Managed Funds** Please provide annual statements with unit balance as of 30 June 2025.
- **Managed Funds / Exchange Traded Fund tax statements** Please provide annual tax statement(s).
- □ **Tax and Dividend summaries** Please provide tax and income reports from Investment platforms i.e., Commsec etc.
- Life Insurance Policy schedule Please provide policy details and premiums paid.
- **Property** Please provide annual rental schedule, summary of costs paid for not in entity bank statements.
- Cryptocurrencies Purchase and sale records in relation to cryptocurrency transactions including tax reports.
- **Other** Please provide details of any irregular deposits and withdrawals on the bank statement.

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