

## 2025 Investment Holding Entities – Partnership, Company, Trust Checklist

(Tick each item that is applicable to your circumstances. For each item that is ticked, please supply details as specified)

- ☐ **Bank and term deposit Statement(s) for 2025 financial year** - Please provide bank statements with closing balances as of 30 June 2025.
- ☐ **MYOB, Quickbooks, Xero, backup file** - Please send us your MYOB/Quickbooks/Xero/POS/Excel backup file so that we can access the information (password and username required).
- ☐ **Dividends paid** - Please provide dividend statements (including reinvestments).
- ☐ **Managed Funds** - Please provide annual statements with unit balance as of 30 June 2025.
- ☐ **Managed Funds / Exchange Traded Fund tax statements** - Please provide annual tax statement(s).
- ☐ **Tax and Dividend summaries** - Please provide tax and income reports from Investment platforms i.e., Commsec etc.
- ☐ **Life Insurance Policy schedule** - Please provide policy details and premiums paid.
- ☐ **Property** - Please provide annual rental schedule, summary of costs paid for not in entity bank statements.
- ☐ **Cryptocurrencies** – Purchase and sale records in relation to cryptocurrency transactions including tax reports.
- ☐ **Other** - Please provide details of any irregular deposits and withdrawals on the bank statement.